

Exhibit A

City of Iron River Sidewalk Replacement Material Cost-Sharing Policy

Policy Objective: To enhance the safety, accessibility, and appearance of city sidewalks by providing financial assistance to residents for the cost of materials needed for sidewalk replacement.

Policy Details:

1. Eligibility:
 - a. The property must be located within the City of Iron River.
 - b. The sidewalk must be deemed in need of replacement by the City's Public Works Department.
 - c. Both residential and commercial properties are eligible.
 - d. Custom sidewalks (i.e. granite, colored, custom designs, etc.) are not eligible for the 50% replacement.
2. Cost Sharing:
 - a. The City will cover 50% of the cost of materials and labor for sidewalk replacement.
 - b. The property owner will cover 50% of the cost of materials and all labor for the sidewalk replacement.
3. Funding Source:
 - a. Funds for this program will be allocated from the City's annual budget for infrastructure improvements.
 - b. The City shall set a budget for the sidewalk replacement program annually. The City may cancel the sidewalk replacement program at any time.
4. Application Process:
 - a. Property owners must submit an application to the Public Works Department.
 - b. Applications will be reviewed and approved on a first-come, first-served basis until the allocated funds are exhausted.
 - c. The application must include a detailed estimate of material costs.
5. Approval and Reimbursement:
 - a. Upon approval, the property owner will receive a confirmation letter.
 - b. After the sidewalk replacement is completed, the property owner must submit the final invoice for materials to the City for reimbursement.
 - c. The City will inspect the completed work before issuing reimbursement.
 - d. Reimbursement will be issued within 30 days of the final inspection.

6. Pre-Qualified Sidewalk Contractor
 - a. Contractor who has 5 years of demonstrated verifiable trade workmanship experience (i.e. certification by a trades union or Michigan Concrete Association as an ACI concrete finisher; or 5 years verified finishing experience with a concrete contractor.)
 - b. Contractor must be licensed and insured.
7. Maintenance:
 - a. The property owner is responsible for the maintenance of the replaced sidewalk.
 - b. The City will not cover future repairs or replacements under this policy.
8. Exceptions:
 - a. The City reserves the right to deny applications if the sidewalk does not meet the criteria for replacement or if the funds are depleted.
 - b. Emergency repairs required for safety reasons may be prioritized.

Policy Review: This policy will be reviewed annually to assess its effectiveness and make any necessary adjustments.

**CITY OF IRON RIVER
SIDEWALK REPAIR PERMIT APPLICATION**

Use this application to apply for a permit to replace sidewalks that are in the City of Iron River's public right-of-way. If you have any questions or if you need to contact us we can be reached by telephone at 906-265-4719 or by email at clerk@ironriver.org.

Applicant Information

Applicant Name _____ Phone Number _____

Applicant Mailing Address _____

Contractor Information

Contractor Name _____ Phone Number _____

Contractor Address _____

Proposed Construction Start Date _____

Work Site – A separate application and permit is required for each work site. For example, repairs at two adjacent homes would require two permits, one permit for each home.

Work Site Address - _____

Street Name Fronting Repair: _____

Between _____ and _____ Repair Length _____ Width _____

A SITE PLAN DRAWING IS PART OF THE PROESS: ON A SEPARATE SHEET OF PAPER, DRAW A SITE PLAN OF THE EXISTING LOT/PARCEL SHOWING THE LOT LINES, DRIVEWAY, LOCATION OF EXISTING AND PROPOSED SIDEWALK WITH DIMENSIONS (SEE PAGE 2)

Work must be completed in a timely manner. The quality of materials and workmanship must be satisfactory to the City of Iron River.

Applicant Signature _____ Date _____

Date Received: _____ Permit No. _____

Received By: _____ Work Completed Date: _____

Adopted October 15, 2025

