

# **City of Iron River Downtown Development Authority**

## **Façade Grant Program**

The Iron River Downtown Development Authority (DDA) is sponsoring a Façade Grant Program. The purpose of the program is to enhance the frontal appearance of our businesses. By leveraging grant funds, the DDA hopes to inspire business owners to improve their façade and overall condition of their building. Grants up to \$2,500 are available to owners of businesses within the DDA District, Zoned CBD or C-1, for façade improvements to their building. The grant will reimburse 75% of the total grant eligible cost. Although the improvement project may include various parts, or the entire building, the grant is limited to improvements to the front of the building or the two sides facing the street in case of a corner lot building. The rear of building may be considered if the rear side has an entrance to a public parking area within the CBD. Grant applicants must secure written confirmation of approval from the DDA prior to grant eligible construction. Any variations from the original plan must be approved by the DDA in advance.

### **Description of Program:**

The following facade improvements qualify for the Façade Grant Program:

- (1) New facades,
- (2) removal of artificial facades,
- (3) removal of window air conditioners, grills, and/or signs that are inappropriate for the building,
- (4) restoration of historic elements,
- (5) improvements to siding, windows, doors, signs, awnings, light fixtures,
- (6) painting of the building on grant eligible areas,
- (7) addition of shutters, planters, or other design elements, and
- (8) the addition of facade elements to second floors.

Improvements not eligible:

- (1) Free standing signs or signs that do not enhance or are not included in the façade design.
- (2) Regular building maintenance projects.

## **Façade Grant Program Rules:**

Grant applications may be submitted from December 1<sup>st</sup> to March 31<sup>st</sup> each year. The DDA Façade Committee will review all applications in April and make recommendations to the full board. Up to five (5) projects may be funded each year based on available funds. Once approved, the project must be completed by December 15<sup>th</sup> of that year.

- (1) Applicants must be owners of an existing, active business within DDA District Zoned CBD or C-1.
- (2) Projects must adhere to all city, county and state codes.
- (3) All property taxes and utility bills must be current at time of application.
- (4) Applications must include the following:
  - (a) A narrative of how your project will have a direct impact on your building appearance.
  - (b) Detail description of the scope of work.
  - (c) A scaled drawing of the proposed grant eligible work.
  - (d) A complete budget of the total project cost breaking out the grant eligible components.
  - (e) A photo of the existing façade.
- (5) Application forms must include all of the above information and be signed and dated by the business owners.
- (6) Approved applicants must agree to have a sign posted during the project stating that the project is funded in part by the Iron River Downtown Development Authority.
- (7) Grants will be awarded at the discretion of the Iron River DDA.

## **Application Process:**

- (1) Complete the application and return it to the City Clerk's Office along with the required plans and detailed information.
- (2) Grant awards will be announced by the DDA after completing the review process and approval of the application. Written notification of the outcomes will be provided to each applicant.
- (3) After completion of the project, grantees must submit a completion report stating actual costs incurred with copies of paid receipts for reimbursement. Payment will be made after inspection of the project. Copies of all applicable building permits are required inclusions with the report.

**City of Iron River Downtown Development Authority**  
**Façade Grant Application**

Date: \_\_\_\_\_

Grant amount requested: \_\_\_\_\_

Estimated grant eligible project cost: \_\_\_\_\_

Estimated total cost of project: \_\_\_\_\_

Owner/applicant name: \_\_\_\_\_

Contact person (if different than above): \_\_\_\_\_

Business street address: \_\_\_\_\_

Owner/applicant mailing address (if different than business address): \_\_\_\_\_

Start date: \_\_\_\_\_ Anticipated completion date: \_\_\_\_\_

Attach to this application your grant proposal including:

- a) A narrative of how your project will have a direct impact on your building appearance.
- b) Detail description of the scope of work.
- c) A scaled drawing of the proposed grant eligible work.
- d) A complete budget of the total project cost breaking out the grant eligible components.
- e) A photo of the existing façade.

The undersigned applicant affirms that the information submitted is true and accurate to the best of their knowledge. *I agree to the terms of the program as outlined in this application.*

Signed: \_\_\_\_\_  
(Applicant)

Date: \_\_\_\_\_

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